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INSTITUTIONAL ASSESSMENT AND ACCREDITATION (Effective from July 2017)

Accreditation - (Cycle -1)

**PEER TEAM REPORT ON
INSTITUTIONAL ACCREDITATION OF
GOVT. COLLEGE KHERTHA
C-21812
Chhattisgarh
Village Khertha, Block Dondilohara
491771**

**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL
An Autonomous Institution of the University Grants Commission
P.O. Box No. 1075, Nagarbhavi, Bengaluru - 560 072, INDIA**

Section I:GENERAL INFORMATION

1.Name & Address of the institution:	GOVT. COLLEGE KHERTHA Village Khertha, Block Dondilohara Chhattisgarh 491771
2.Year of Establishment	2008
3.Current Academic Activities at the Institution(Numbers):	
• Faculties/Schools:	3
• Departments/Centres:	9
• Programmes/Course offered:	4
• Permanent Faculty Members:	6
• Permanent Support Staff:	4
• Students:	571
4.Three major features in the institutional Context (As perceived by the Peer Team):	<ol style="list-style-type: none"> 1. The college is situated in a rural and tribal are catering needs for girls students 2. Contribution by Janbhagidary Samiti in the overall growth and functioning of the college 3. Girl students out number the boys in the college
5.Dates of visit of the Peer Team (A detailed visit schedule may be included as Annexure):	Visit Date From : 06-07-2022 Visit Date To : 07-07-2022

6.Composition of Peer Team which undertook the on site visit:

Chairman:

Geetanjali Dash

Member Co - ordinator:

Biren Das

Member:

Chandrakant Rawal

NAAC Co - ordinator:

Dr. Darikhan Kamble

Section II:CRITERION WISE ANALYSIS

*Observations (Strengths and/or Weaknesses) on each qualitative metrices of the key Indicator under the respective criterion***(This will be a qualitative analysis of descriptive nature aimed at critical analysis presenting strength and weakness of HEI under each criteria)**

Criterion1 - Curricular Aspects (Key Indicator and Qualitative Metrices(QIM) in Criterion1)

1.1 Curricular Planning and Implementation

1.1.1 The Institution ensures effective curriculum delivery through a well planned and documented process
QIM

1.1.2 The institution adheres to the academic calendar including for the conduct of CIE
QIM

1.2 Academic Flexibility

1.3 Curriculum Enrichment

1.3.1 QIM	Institution integrates crosscutting issues relevant to Professional Ethics ,Gender, Human Values ,Environment and Sustainability into the Curriculum
1.4	<i>Feedback System</i>

Qualitative analysis of Criterion 1

The Government College, Khertha is affiliated to Hemchand Yadav University Durg C.G. The college has defined vision and mission as notified on the campus. The academic programmes and courses are in tune with the vision and mission and the objectives of the college. The college teaches the curricula designed by the affiliating University and the college gets involved in improving and updating the syllabi through the Board of Studies of the parent University. The College follows an academic calendar which works in tandem with the University and Department of Higher Education, Chhattisgarh. The college offers Undergraduate programs in Arts, Science and Commerce, though in limited subjects, and a Postgraduate program in POLITICAL SCIENCE under the affiliating University. For the Undergraduate programs, the college follows the annual system of examination as per the academic regulations of the affiliating university. The college tries to inculcate human values, gender equality, sustainable practices, and professional ethics among students through some courses offered in UG level.

The institute has a feedback system in place where feedback is collected and analysed. Some actions on feedback are also noted.

The students have limited choice in choosing subjects/ combinations due to less number of subjects in offer. The number of human resources for teaching is quite low, as a result of which the students are deprived of exploiting their inherent potential through the teaching learning mechanism of the College.

Students are sensitized on cross cutting issues relevant to gender, environment and sustainability, human values etc. through the foundation course/ CBCS. The college supplements the curricula on these issues by organizing special lectures. The college also offers special course on computer education. The teachers of the college of different subjects can update themselves on the emerging areas in their field to prepare the college for proper implementation of NEP 2020.

***Criterion2 - Teaching-learning and Evaluation
(Key Indicator and Qualitative Metrics(QIM) in Criterion2)***

2.1	<i>Student Enrollment and Profile</i>
2.2	<i>Catering to Student Diversity</i>
2.2.1 QIM	The institution assesses the learning levels of the students and organises special Programmes for advanced learners and slow learners
2.3	<i>Teaching- Learning Process</i>
2.3.1 QIM	Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences
2.3.2 QIM	Teachers use ICT enabled tools for effective teaching-learning process.
2.4	<i>Teacher Profile and Quality</i>
2.5	<i>Evaluation Process and Reforms</i>
2.5.1 QIM	Mechanism of internal assessment is transparent and robust in terms of frequency and mode
2.5.2 QIM	Mechanism to deal with internal/external examination related grievances is transparent, time- bound and efficient
2.6	<i>Student Performance and Learning Outcomes</i>
2.6.1 QIM	Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.
2.6.2 QIM	Attainment of programme outcomes and course outcomes are evaluated by the institution.
2.7	<i>Student Satisfaction Survey</i>

Qualitative analysis of Criterion 2

The college follows the admission procedure set by the Dept. of Higher Education, Govt. of Chhattisgarh in line with the guidelines of the affiliating University. As the college offers mostly Under Graduate programmes in Arts, Science and Commerce stream, students are admitted with having 12th passed qualification in concerned stream on the basis of merit in qualifying examinations. The response of students to admission notification is not encouraging; some seats always remain vacant in the admission process. The college follows reservation as per State Govt. policy . The college takes necessary care for giving accessibility to Higher Education to the people of disadvantaged sections and women.

The teachers of the college identify slow and advanced learners through class tests/ unit tests and interactions; however, effective steps taken by the College to uplift the slow learners are limited. There is a need to develop standard mechanism for encouraging advanced learners to enhance the scope of their learning.

The college is a Co-educational rural institute where girls outnumber the boys indicating the unbiased gender sensitivity. The college takes possible measure for a Conducive classroom ambience for better and effective teaching learning. The college has moderate tools for better teaching learning process; most of the teachers use conventional teaching methods.

The college has to develop a proper mentor-mentee system, where teachers provide information to the students on academic scope, management of stress etc.

The college follows continuous Internal Evaluation (CIE) system to assess the progress of students according to specified schedule defined by the affiliating university. The college notifies the Methodology of the evaluation process, examination pattern and program, course outcome through the website for information of the students. The examination related grievances are addressed in a transparent, time-bound, and efficient way.

The performance of students in University exams are impressive during the last five years. Efforts are needed to improve their performance in first and second year exams with systematic monitoring of academic progression and performance of students at individual level.

<i>Criterion3 - Research, Innovations and Extension (Key Indicator and Qualitative Metrics(QIM) in Criterion3)</i>	
<i>3.1</i>	<i>Resource Mobilization for Research</i>
<i>3.2</i>	<i>Innovation Ecosystem</i>
3.2.1 QIM	Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge
<i>3.3</i>	<i>Research Publications and Awards</i>
<i>3.4</i>	<i>Extension Activities</i>
3.4.1 QIM	Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.
<i>3.5</i>	<i>Collaboration</i>

Qualitative analysis of Criterion 3

The college yet to develop research culture. Due to less faculty strength and teaching and evaluation load, research activities if the faculties are not visible. The college needs to design and implement research policy with the budgetary provision.

The students of the college are found to be engaged in extension activities. The college has an active unit of NSS and Red Cross Society through which extension activities are carried out which includes Swachhta hi Sewa Campaign, AIDS awareness campaign, Traffic awareness program, environmental awareness drive, Fight against corruption campaign, electoral awareness (SVEEP) drive, people health awareness campaign, etc. The college also gets involved in forestation every year through planting of saplings. The college is situated in a backward area and has not been able to develop an Incubation Center or related platform for the benefit of students to exploit their noble ideas. However, the college may explore to convert its location in a rural area to its strength by taking initiative to bring the traditional culture with innovation to attract tourists.

***Criterion4 - Infrastructure and Learning Resources
(Key Indicator and Qualitative Metrics(QIM) in Criterion4)***

4.1	<i>Physical Facilities</i>
4.1.1 QIM	The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.
4.1.2 QIM	The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.
4.2	<i>Library as a Learning Resource</i>
4.2.1 QIM	Library is automated using Integrated Library Management System (ILMS)
4.3	<i>IT Infrastructure</i>

4.3.1 QIM	Institution frequently updates its IT facilities including Wi-Fi
4.4	<i>Maintenance of Campus Infrastructure</i>
4.4.2 QIM	There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Qualitative analysis of Criterion 4

The college has a built up area of 728.77 sq.m. on a plot of 9.78 acres of land, accommodating 09 classrooms alongwith Library facility, administration block with Principal's office and teachers' room. However, the space is not sufficient for conduction of activities of various departments and offices/ facilities for holistic development of students. Classrooms are not equipped with modern teaching- learning facilities meeting the demand of the time. The college has a moderate girls common room, NSS room, cycle stands, staff parking, a stage for Cultural Program. The departments have laboratories for Chemistry, Botany and Zoology for practicals. The College library has 17759 books, subscriptions of magazines and a few newspapers. The library is not automated, though it has some computer facilities. The College also has a computer lab with an internet facility. The college may increase computer facility for enhancing scope for computer literacy/ skill of students.

The College campus is Wi-Fi enabled. The College has 3 classrooms with overhead projectors for teaching learning activities. For lower electricity consumption, the college has put LED tube lights in all rooms. The college does not have sufficient amenities for sports and extra-curricular activities to prepare/ encourage students to participate in different sports events at state and national level. The college may take care for creation of sports infrastructure, including a suitable sports playground for hunting the sports talent among the students of the college and to help rural youth for its exposure to various sports event..

<i>Criterion5 - Student Support and Progression (Key Indicator and Qualitative Metrices(QIM) in Criterion5)</i>	
<i>5.1</i>	<i>Student Support</i>
<i>5.2</i>	<i>Student Progression</i>
<i>5.3</i>	<i>Student Participation and Activities</i>
5.3.2 QIM	Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities following duly established processes and norms (student council, students representation on various bodies)
<i>5.4</i>	<i>Alumni Engagement</i>
5.4.1 QIM	There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Qualitative analysis of Criterion 5

For every academic year, the college prepares and publishes its updated prospectus and upload it on its website with all information regarding the College, the guideline for admission, available programs, fee details. The facility available in the college, code of conduct, and other relevant details are also notified in the college website. The college facilitates the students with various facilities for sports and encourages for participation in co-curricular activities. The eligible students get financial assistance in the form of scholarships from the state government schemes.

The college has the mechanism to conduct remedial classes for academically weaker and slow learning students. The college has established a culture capability enhancement cell for guiding for competitive examinations, career counselling, personal counselling, yoga and meditation. The college has established woman grievances/support cell and girls' common room for the care and support of female students. The students from socially and economically weaker section of society and physically challenged students gets special attention to address their issue such as admission, financial support, career counselling, remedial coaching, etc. The college has a registered alumni association. The alumni meet is organized once a year. The college arranges alumni visit to the institution at their convenience throughout the year and college take in to the consideration the valuable suggestions of the alumni for overall growth of the college.

***Criterion6 - Governance, Leadership and Management
(Key Indicator and Qualitative Metrics(QIM) in Criterion6)***

6.1	<i>Institutional Vision and Leadership</i>
6.1.1 QIM	The governance of the institution is reflective of and in tune with the vision and mission of the institution
6.1.2 QIM	The effective leadership is visible in various institutional practices such as decentralization and participative management
6.2	<i>Strategy Development and Deployment</i>

6.2.1 QIM	The institutional Strategic / Perspective plan is effectively deployed
6.2.2 QIM	The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules and procedures, etc.
6.3	<i>Faculty Empowerment Strategies</i>
6.3.1 QIM	The institution has effective welfare measures for teaching and non-teaching staff
6.3.5 QIM	Institutions Performance Appraisal System for teaching and non-teaching staff
6.4	<i>Financial Management and Resource Mobilization</i>
6.4.1 QIM	Institution conducts internal and external financial audits regularly
6.4.3 QIM	Institutional strategies for mobilisation of funds and the optimal utilisation of resources
6.5	<i>Internal Quality Assurance System</i>
6.5.1 QIM	Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes
6.5.2 QIM	<p>The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities</p> <p>(For first cycle - Incremental improvements made for the preceding five years with regard to quality</p> <p>For second and subsequent cycles - Incremental improvements made for the preceding five years with regard to quality and post accreditation quality initiatives)</p>

Qualitative analysis of Criterion 6

The college is a government institution and hence its organizational structure, management and governance are performed as per the rules and regulations laid by the government of Chattisgarh. The Principal with the support of the management provides leadership for achieving the goals of the institution. The Principal is the drawing and disbursing officer, with all authority for financial transactions, administrative and academic decisions. The teachers are appointed by the government as per government norms.

State government funding, fees collection from students are the major source of receipts for the college. Students are facilitated with scholarship sponsored by State government and freeship by the College as per government policy. An IQAC is in place which helps the college administration in maintenance of standard, specially in academics, in addition to helping the students in their academic progression through feedback system. The IQAC should function to fulfill its mandate, putting external members and stakeholders' representation.

Janbhagidary Samiti plays significant role in smooth functioning of the college.

Criterion7 - Institutional Values and Best Practices (Key Indicator and Qualitative Metrices(QIM) in Criterion7)

7.1	<i>Institutional Values and Social Responsibilities</i>
7.1.1 QIM	Measures initiated by the Institution for the promotion of gender equity during the last five years.

7.1.3 QIM	<p>Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 500 words)</p> <ul style="list-style-type: none"> • Solid waste management • Liquid waste management • Biomedical waste management • E-waste management • Waste recycling system • Hazardous chemicals and radioactive waste management
7.1.8 QIM	Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 500 words).
7.1.9 QIM	Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens (within 500 words).
7.1.11 QIM	Institution celebrates / organizes national and international commemorative days, events and festivals (within 500 words).
7.2	<i>Best Practices</i>
7.2.1 QIM	Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.
7.3	<i>Institutional Distinctiveness</i>
7.3.1 QIM	Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Qualitative analysis of Criterion 7

The college has been established in a remote rural area to facilitate mostly first generation learners. As evident, the girls' students outnumber the boy's student in admission, reflecting the gender sensitivity and environmental safety on the campus. The college is safe and secured for students and staff as the local people are concerned for the betterment of the college in the interest of the local community. The college building is under CCTV surveillance. The college has also a well defined campus.

The college conducts various programmes on need for educating girl children, women's' legal rights through the Women development cell and also celebrates various important national days (Divas) which imparts awareness about the importance of celebration of such days as well as national and local heritage. On the occasion of anniversaries of great Indian personalities, like Mahatma Gandhi, Swami Vivekananda, etc. the college organizes different programs.

The NSS unit of the college supervises plants and saplings planted on the campus. The college has a herbal garden developed on the campus by the members of the college fraternity. Students are sensitized towards energy conservation, emphasizing the use of renewable energy, waste management and sustainable development. The college uses energy-efficient electronic gadgets like LED lights, LCD screens etc. to reduce electricity consumption. The college conducts cleanliness and awareness drive in the nearby villages to deliver a message on the need of a clean/pollution-free environment. The college campus is stated to be plastic/polythene-free and has been declared as no-smoking zone. Staff and students use bicycles to come to the college. The college teacher follows the code of professional ethics issued by UGC and the State Government.

The college lacks formation of some other forums that may help the students in their career mapping and to go for more social activities.

Section III:OVERALL ANALYSIS (based on Institutional strengths.Weaknesses,Opportunities & Challenges(SWOC)(up to 500 words))

Overall Analysis

- The college campus is big keeping scope for its expansion.
- The campus is ecofriendly
- No case of ragging is reported
- Facilitates for scholarship to the extent possible.
- Higher enrollment ratio of girls.

Section IV:Recommendations for Quality Enhancement of the Institution

(Please limit to ten major ones and use telegraphic language)
(It is not necessary to indicate all the ten bullets)

- 1. Library should be strengthened with technically qualified Librarian and other support staff.
- 2. Number of regular teachers should be increased
- 3. More departments, like physics, mathematics, economics etc., should be established to facilitate better subject combination
- 4. To introduce research activities
- 5. To increase sports infrastructure for talent hunting
- 6. College may introduce additional PG programs in science and commerce
- 7. Construction of hostel with canteen facility, particularly for girls, will be useful to improve intake.
- 8. College yet may explore fund raising initiative for development under CSR and other schemes of central government.
- 9. Competitive Guidance Cell need to be formalized for employment of students.
- Upgradation of laboratories, additional computers and use of ICT needs attention

I have gone through the observations of the Peer Team as mentioned in this report

Signature of the Head of the Institution
Seal of the Institution

Signature of the Peer Team Members:

Sl.No	Name		Signature with date
1	Geetanjali Dash	Chairperson	
2	Biren Das	Member Co-ordinator	

3	Chandrakant Rawal	Member	
4	Dr. Darikhan Kamble	NAAC Co-ordinator	

Place: Date